



## Safety Training Courses by SafeSchools

### Instructions for SafeSchools.Com Online Safety Training Bloodborne Pathogens & Sexual Harassment Modules

We're pleased to offer a new way of delivering a lot of the safety training that we're required to complete each year. With SafeSchools, you'll be able to do the training on the internet at your convenience – even from the comfort of your own home! Group Training is also available.

#### How to log on to the online training program:

1. Using your web browser, go the web page <http://baisd.mi.safeschools.com>  
(No "www" is necessary.)
2. To access your assigned training, enter your **username**, which follows the following format: **Your school email address**  
EXAMPLE: John Smith would be [smithj@baisd.net](mailto:smithj@baisd.net)
3. Your assigned course or courses will be listed on your personal SafeSchools home page under "Mandatory Training".
4. Select any course by simply clicking on the name of the course. The courses have audio so turn up your speakers if you wish to hear the narration. Complete all the training scenarios and the assessment to receive completion credit for the course. You will have the option to print out a Certification of Completion once you complete the course. The Certification of Completion is for your own records; please do not forward to Human Resources.

Training is to be completed no later than September 16, 2011.

If you have any questions or problems with the site, please contact:

**Beth LaRose**  
**(989) 667-3218**  
[laroseb@baisd.net](mailto:laroseb@baisd.net)

Thanks – and have a safe year!