

**INVOICES/EXPENSE REPORTS DUE AND CHECK DATES
2018-2019**

INVOICES & EXPENSE REPORTS DUE TO A/P	DAY OF WEEK		CHECK DATE	DAY OF WEEK
06/29/18	FRIDAY		07/13/18	FRIDAY
07/20/18	FRIDAY		07/27/18	FRIDAY
08/03/18	FRIDAY		08/10/18	FRIDAY
08/17/18	FRIDAY		08/24/18	FRIDAY
08/31/18	FRIDAY		09/07/18	FRIDAY
09/14/18	FRIDAY		09/21/18	FRIDAY
09/28/18	FRIDAY		10/05/18	FRIDAY
10/12/18	FRIDAY		10/19/18	FRIDAY
10/26/18	FRIDAY		11/02/18	FRIDAY
11/09/18	FRIDAY		11/16/18	FRIDAY
11/21/18	WEDNESDAY		11/30/18	FRIDAY
12/07/18	FRIDAY		12/14/18	FRIDAY
12/21/18	FRIDAY		12/28/18	FRIDAY
01/04/19	FRIDAY		01/11/19	FRIDAY
01/18/19	FRIDAY		01/25/19	FRIDAY
02/01/19	FRIDAY		02/08/19	FRIDAY
02/15/19	FRIDAY		02/22/19	FRIDAY
03/01/19	FRIDAY		03/08/19	FRIDAY
03/15/19	FRIDAY		03/22/19	FRIDAY
03/29/19	FRIDAY		04/05/19	FRIDAY
04/12/19	FRIDAY		04/19/19	FRIDAY
04/26/19	FRIDAY		05/03/19	FRIDAY
05/10/19	FRIDAY		05/17/19	FRIDAY
05/24/19	FRIDAY		05/31/19	FRIDAY
06/07/19	FRIDAY		06/14/19	FRIDAY
06/21/19	FRIDAY		06/28/19	FRIDAY

Months of Travel/Receipts:		Expense Reports Due to A/P:
July, August, September 2018		Wednesday, October 31, 2018
October, November, December 2018		Thursday, January 31, 2019
January, February, March 2019		Tuesday, April 30, 2019
April, May, June 2019		Friday, July 5, 2019