

**PCMI TIMESHEETS DUE/PAY DATES SCHEDULE  
2018-2019**

<b>Pay Period</b>		<b>Time Sheet Due (Secretaries- Verify hours)</b>	<b>Authorize payments (Business Office)</b>	<b>Pay Date</b>
07/01/18	07/14/18	<b>07/18/18</b>	<b>07/19/18</b>	<b>07/27/18</b>
07/15/18	07/28/18	<b>08/01/18</b>	<b>08/02/18</b>	<b>08/10/18</b>
07/29/18	08/11/18	<b>08/15/18</b>	<b>08/16/18</b>	<b>08/24/18</b>
08/12/18	08/25/18	<b>08/29/18</b>	<b>08/30/18</b>	<b>09/07/18</b>
08/26/18	09/08/18	<b>09/12/18</b>	<b>09/13/18</b>	<b>09/21/18</b>
09/09/18	09/22/18	<b>09/26/18</b>	<b>09/27/18</b>	<b>10/05/18</b>
09/23/18	10/06/18	<b>10/10/18</b>	<b>10/11/18</b>	<b>10/19/18</b>
10/07/18	10/20/18	<b>10/24/18</b>	<b>10/25/18</b>	<b>11/02/18</b>
10/21/18	11/03/18	<b>11/07/18</b>	<b>11/08/18</b>	<b>11/16/18</b>
11/04/18	11/17/18	<b>11/20/18 Noon</b>	<b>11/21/18 4PM</b>	<b>11/30/18</b>
11/18/18	12/01/18	<b>12/05/18</b>	<b>12/06/18</b>	<b>12/14/18</b>
12/02/18	12/15/18	<b>12/19/18</b>	<b>12/20/18</b>	<b>12/28/18</b>
12/16/18	12/29/18	<b>01/02/19</b>	<b>01/03/19</b>	<b>01/11/19</b>
12/30/18	01/12/19	<b>01/16/19</b>	<b>01/17/19</b>	<b>01/25/19</b>
01/13/19	01/26/19	<b>01/30/19</b>	<b>01/31/19</b>	<b>02/08/19</b>
01/27/19	02/09/19	<b>02/13/19</b>	<b>02/14/19</b>	<b>02/22/19</b>
02/10/19	02/23/19	<b>02/27/19</b>	<b>02/28/19</b>	<b>03/08/19</b>
02/24/19	03/09/19	<b>03/13/19</b>	<b>03/14/19</b>	<b>03/22/19</b>
03/10/19	03/23/19	<b>03/27/19</b>	<b>03/28/19</b>	<b>04/05/19</b>
03/24/19	04/06/19	<b>04/10/19</b>	<b>04/11/19</b>	<b>04/19/19</b>
04/07/19	04/20/19	<b>04/24/19</b>	<b>04/25/19</b>	<b>05/03/19</b>
04/21/19	05/04/19	<b>05/08/19</b>	<b>05/09/19</b>	<b>05/17/19</b>
05/05/19	05/18/19	<b>05/22/19</b>	<b>05/23/19</b>	<b>05/31/19</b>
05/19/19	06/01/19	<b>06/05/19</b>	<b>06/06/19</b>	<b>06/14/19</b>
06/02/19	06/15/19	<b>06/19/19</b>	<b>06/20/19</b>	<b>06/28/19</b>
06/16/19	06/29/19	<b>07/02/19 Noon</b>	<b>07/03/19 4:00pm</b>	<b>07/12/19</b>